



388 River Road,
 Manorville, N.Y. 11949
 631-369-1818 Ext 1
Swanlakegolfclub@outlook.com



2024 GOLF OUTING GROUP CONTRACT

Name of Group: _____

Group Representative: _____ Today's Date: _____

Email: _____ Phone _____

Event Date: _____ Event Time **Requested** _____ Number of Players: _____

Requested Format: _____ Tee Times _____ * Full Shotgun _____ (*) Min # Required

Notes: _____

Golf Outing & Groups Tee Times will be available on Monday – Friday, with limited availability on Saturdays and Sundays. The fees listed below are for 2 players per cart, **SINGLE GOLF CARTS** will be charged an extra **\$20.00** per person. The outing representative must inform the pro shop of golf cart requirements. Fees below include green fees for 18 holes & and a shared golf cart.

Golf course etiquette & conduct,

All Players must have their own golf clubs they cannot share equipment, and **collared shirts** must be worn by all participants and volunteers. Cut-offs, sweats, tee shirts, or jeans are unacceptable. Any patron who exhibits inappropriate behavior and/or causes damage to property or persons will be removed from the facility.

Cash & Credit Card Prices Per Player	<u>Mon – Fri</u>		<u>*Sat-Sun & Holidays</u>	
	Credit Card - Cash/Check		Credit Card - Cash/Check	
Tee Times	\$80.00	\$75.00	\$95.00	\$90.00
Full Shotgun Before 8:00 AM	\$90.00	\$85.00	\$125.00	\$120.00
Full Shotgun after 8:00 AM	\$110.00	\$100.00	N/A	N/A
Staff gratuity minimum per player (Cash Only)	N/A	\$1.00	N/A	\$1.00

*** Weekend & Holiday Tee Times before 12 noon Golf Carts Are Mandatory "No Walking"**

Optional Additions

Range Balls	Small Bag	\$5.00	Large Bag	\$9.00
Scoring Fee per player (Cash Only)		\$1.00		\$1.00

On-Course Contests:

Closest to Pin: No _____ Yes _____ Holes #4___ #7___ #14___ #16___

Longest Drive: No _____ Yes _____ Hole # #2___ #6___ #12___ #15___

Hole-in-One No _____ Yes _____ Hole #4___ #7___ #14___ #16___

You will Bring your own contest signs _____

You would like Swan Lake to provide the contest signs _____

Rental Clubs Requested **TBD** No _____ Yes _____ Number of sets _____ R/H ___ L/H_____

Event Deposit:

A deposit of **\$500.00** for a single event or if you have multiple events then **\$250** per event will be required within 5 days of the mailing date of this contract to secure the agreed-upon date. Your date will be released if your deposit is not received within ten (10) days. Deposits can be by check or credit card. A signed copy of this contract must accompany your deposit. If an applicant for any reason cancels within 10 days of their outing date, they will forfeit their entire deposit. If the outing is canceled before 10 days, you will be allowed to reschedule the outing based on the availability of dates. **If the course is open, we expect you to play.**

Final Payment:

The final payment for your outing is due before the last group tees off. Final payment may be made in the form of a Credit Card, check, or cash. A credit card number must be on file with Swan Lake Golf Club for all events this payment is for the **whole group** we will not accept individual payments. The deposit will be deducted from the final invoice, therefore, rainchecks or gift certs issued to players cannot be used towards the outing payment. Also, no rain checks will be issued to any individual during an outing.

Number of Players:

Swan Lake guidelines with regard to the minimum & and maximum number of players based on the format

(100) Players to reserve the whole golf course for a full shotgun Max (144) starting time TBD

Weekdays only – Weekends & Holiday days N/A

(16) Players to reserve a block of tee times – “Full green fees prepayment required”

You will need to estimate the maximum number of golfers upon signing this contract. As the tournament planner, you are responsible for contacting Swan Lake Golf Club if the number of golfers decreases by more than **1 foursome** within 48 hours of the event or if the higher number of players will be final. Please note with a full shotgun if your number of players is less than our minimum number of **100 players** you will be charged the full amount.

Cancellation & Player Reduction Policy:

The final number of players must be guaranteed with Swan Lake Golf Club three (3) business days before your outing. The **required deposit is nonrefundable** and will be applied to the final bill

Listing of Players:

A final list of golf pairings broken down into groups of four with **Full Names** must be provided to Swan Lake Golf Club no later than (3) days before your event. Hole assignments will then be established by the Club. Every effort will be made to accommodate pairing changes up to 24 hours before your outing. Additional golfers may still be added after the final listing has been turned into Swan Lake Golf Club provided there is room on the tee sheet. Please note we do not allow more than 4 players per group

Course Closure:

You will be expected to host your outing at the agreed-upon time unless the course has been closed. In the event of a complete cancellation of your outing due to weather, your deposit will be refunded or applied to a rain date. **No** rain checks will be issued to an outing or league group.

Food:

All food that has been purchased and/or prepared by Swan Lake Caterers, LLC. Will be paid for in full on the day of the outing. To allow for proper planning by the Chef, we require a finalized menu two (2) weeks before your outing. Please keep in mind that our menus are merely suggestions and we would be happy to custom-design your menu to suit your special needs. Please visit their website for more information:

<https://swanlakecaterers.com/eventpackages/>

Damage:

In the event of damage to the golf course or any of Swan Lake Golf Club's property, you, as the tournament coordinator, will be liable for any damages. Every effort will be made by Swan Lake Golf Club staff to assist in determining who did the damage. It is important to drive golf carts responsibly. If you, as the tournament coordinator are concerned about this issue, please contact your insurance agent to see about coverage in the event of damage. The charges for all damage will include but not be limited to parts and labor to restore the damaged property and/or replacement costs.

Golf Cart Rental Agreement:

As the sponsoring organization of a golf outing at Swan Lake Golf Club, you hereby;

- (1) Agree to hold harmless, indemnify, and defend Swan Lake Golf Club and its owners and agents from and against any injuries and damages of any kind whatsoever to any person or entity arising out of or in any way resulting from the negligence or reckless use of operation of the subject golf carts;
- (2) Agrees to reimburse Swan Lake Golf Club for any such injury or damage to any golf carts;
- (3) Agrees not to allow any person not of legal driving status to operate a golf cart. The signature of the tournament coordinator on this contract will comply with the golf cart rental agreement. Swan Lake reserves the right to relieve any golfer of cart privileges if management feels they are being abused.

Alcoholic Beverages:

Swan Lake Golf Club & Swan Lake Catering **prohibits** bringing outside alcohol and coolers onto the Swan Lake Golf Club's premises. All such alcohol & and coolers will be confiscated. Alcohol will be sold by Swan Lake Catering only in the Clubhouse. Intoxication: While your enjoyment of the day is important to us, so too is your safety. Please be aware that Swan Lake Catering takes the responsibility of its liquor license seriously and reserves the right to stop serving any guest(s) at its discretion.

Speed of Play:

Swan Lake Golf Club asks all its patrons to adhere to the USGA golf rules and reasonable pace of play for the enjoyment of all its guests. Attire and Equipment: All players are expected to wear appropriate golf attire including collared shirts while on the property. Each player must have his/her own set of golf clubs. Swan Lake Golf Club has a limited supply of rental clubs, and they must be reserved one (1) week before your outing. As the Tournament Coordinator/Representative, you agree to comply with and inform all your participants to comply with all Swan Lake Golf Club's policies.

By initialing and signing, I am (we are) agreeing that I (we) have read and understood the above terms and conditions and will ensure all participants abide by them. The contract will not be accepted without a deposit and signature. **Please note this contract is not valid unless signed.**

Event Representative: _____

Deposit Date: _____ Form of Payment: Cash _____ CC _____ CK _____

Credit Card Information: _____ Exp _____ CC _____

Credit Card Billing Address: _____ City _____ ST _____ Zip _____

Representative Signature _____

This Agreement constitutes the entire Agreement and understanding between the parties to this Agreement and supersedes all prior discussions negotiations and understandings between the parties whether oral or written, expressed or implied.

Additional acceptance is required please initial each box as an acknowledgment of our policies

1. No Coolers or outside Alcohol are allowed on the golf course

2. Our group knows the dress code policy

3. Final payment for the event is one single payment

4. Rain Checks & Gift Certs cannot be used towards the payment

5. Rain checks will not be issued to any golfer in this outing

6. Weekend & Holiday weekend tee times before 12 noon
golf carts are mandatory. "No walking"

7. If any damage is done to the golf course or golf carts
due to anyone playing in our group. Our groups will
guarantee payment for all damages

Thank you for your interest in hosting your event at Swan Lake Golf Club. Please email or fax this agreement back to me or contact me if you have any further questions



Peter Cowan

PGA General Manager- Director of Golf

631-369-1818 Ext 1 Office

631-369-8021 Fax

swanlakegolfclub.outlook.com